



## Job Description

Position:	Nurse Practitioner (ARNP)	Date:	
Reports To:	Vice President of Medical Care and Quality	Manager:	Erika Bliss
Department:	Medical Provider	Review Interval:	Annually

## Primary Responsibilities

Nurse Practitioners at Qliance of Washington, PLLC will care for a small panel of patients who pay a monthly fee for care. For family nurse practitioners, patients will be of all ages. For adult nurse practitioners, patients will be ages 14 and older.

## Responsibilities include, but are not limited to:

- Provision of comprehensive primary care services, including acute care, chronic disease management, preventive and wellness care, and some in-office procedures
- Working as a member of an integrated healthcare team along with a physician, licensed practical nurse, and medical assistant to collaboratively manage patient care
- Management and education of patients with chronic diseases
- Supervision and teaching of support staff
- Comprehensive electronic medical record-keeping
- Data collection in the electronic medical record for quality management purposes
- Participation in clinic and organization-wide quality improvement activities.
- Participation in patient education activities (such as group visits, seminars, outreach, etc.)
- Working with X-ray, laboratory and dispensary services (training provided)
- Approximately 36 hours of scheduled patient contact per week, rotating weekend duties with other teams

## Requirements include, but are not limited to:

- Current unlimited nurse practitioner license in Washington State
- Current DEA license
- Completion of all credentialing requirements (including but not limited to primary source verification, background check, National Practitioner Data Bank query, reference check)
- Completion of all privileging requirements
- Maintenance of all CME requirements for maintenance of licensing and certification
- Ability to work with multiple software programs, including Word, Excel, email, dictation software, electronic medical records and others (with specific training where applicable)
- Ability to access and utilize electronic sources of medical information and clinical decision support tools

## Additional desirable skills (not required):

- Fluency in an additional language, especially Spanish
- Research experience
- Advanced computer skills
- Management or leadership experience